



CITY OF
WENDELL

375 1st Avenue E
Wendell, ID 83355
(208) 536-5161- Business hours
Monday - Friday 8:00 am to 5:00 p.m.

Tenant Application for City Services

Property Owner Name(s) _____

Tenant Name(s): _____

Service Address: _____

Mailing Address: _____

Phone Number: _____ Cell Phone Number: _____

Social Security No. _____ Existing Service ☐

Driver's License No. _____ New Development ☐

Date to start service: _____ Owner/Landlord permission ☐ (attach documentation)

Property Owners are responsible for all utilities and related services furnished to the property. Liens may be placed on the property for nonpayment. (*Idaho Code 50-1008, Wendell City Code 7-3-14(A)*).

"All special assessments levied in any city to which the provisions of this act are made applicable shall be due and payable to the city treasurer and, if not paid within thirty (30) days after mailing of notification of assessment, shall be declared delinquent and certified to the tax collector of the county by the city clerk. . ." I.C. § 50-1008.

Payment, notice, hearings and redemption for said lien follows the provisions of Idaho Code Title 63, Chapter 10.

Signature: _____ Date: _____

****OFFICE USE****

Account No. _____ Residential ☐ Commercial ☐

Meter Reading: _____

DEPOSIT: \$100.00 Date collected: _____

NOTE: _____

EFFECTIVE 10/1/25

City of Wendell
Utility Billing and Payment Policies

The following information is provided to help you understand the City's water, sewer and garbage billing and payment procedures. Please read the information carefully and ask our staff for assistance if you have any questions. Our phone number is (208) 536-5161.

Utilities will not be provided to real property without the written consent of the property owner. Property owners are responsible for all utilities and related services furnished to the property.

LIENS MAY BE PLACED UPON THE PROPERTY FOR NONPAYMENT OF UTILITY BILLS. (Idaho Code 50-1008, Wendell City Code 7-3-14(A)).

All special assessments levied in any city to which the provisions of this act are made applicable shall be due and payable to the city treasurer and, if not paid within thirty (30) days after mailing notification of assessment, shall be declared delinquent and be certified to the tax collector of the county by the city clerk not later than the first day of August and shall be by said tax collector placed upon the tax roll and collected in the same manner and subject to the same penalties as other city taxes. Idaho Code § 50-1008.

Said lien will be placed according to the provisions of Idaho Code section 50-1008 after thirty (30) days of nonpayment of utilities when due. Notice of delinquency will be sent to the property owner via mail within five (5) days of the City's certification of a lien amount under Idaho Code section 50-1008. Payment, notice, hearings and redemption for said lien follow the provisions of Idaho Code Title 63, Chapter 10.

An application by a tenant for utility services does not remove the obligation of the property owner to pay for utilities furnished to the real property.

Accounts are billed by the 1st of every month. The minimum billing for residential water inside the City limits is \$20.44, increasing from that amount depending upon water usage and billed at a usage rate of \$1.25 per 1000 gallons. Minimum billing for residential sewer is \$23.22 plus \$32.19 for sewer bond repayment (\$75.85 total).

Garbage is billed at \$10.15 monthly and picked up early Tuesday mornings. Place your cans on the same side of the alley or road as your neighbors to ensure successful garbage pickup. Commercial accounts have different rates. Please consult our staff for details.

The city cannot accept responsibility for late or non-delivery of utility bills by the post office. If you have not received your bill by the 7th of the month, please contact our office at (208) 536-5161 to check your account status.

Utility bills are past due if not paid by 5:00 pm on the 20th day of the month. When the 20th day of the month falls on a Saturday, Sunday or legal holiday, the utility bill will be considered due on the next day that is not a Saturday, Sunday or legal holiday. By 8:00 am on the 21st day of the month, unless that day is a holiday or a weekend, a 2% penalty will automatically be added to all unpaid balances. **POSTMARKS ARE NOT ACCEPTED.**

Water services will be disconnected on the first business day of the following month for accounts that are past due. A \$25.00 shut off/reconnect charge will be added at the time of shut off. The after-hours reconnect fee is \$50.

The City of Wendell has a payment drop-box available located at 375 1st Avenue East. Payments left in the city drop box are picked up the morning of each working business day. The drop box is checked regularly, and payments are processed until 4PM. On the 20th of every month, payments are processed until 5PM. **POSTMARKS ARE NOT ACCEPTED.** Late payments are processed through the last business day before shut offs are scheduled.

IMPORTANT NOTICE FOR LAST DAY UTILITY PAYMENTS: *If* you are making a payment on or near the deadline, we recommended that you deliver your payment to the City Hall window and wait for a receipt. This is your proof that payment was received by the city prior to the deadline. **If the 20th is a Saturday, Sunday or legal holiday, the bill is due on the next day that is not a Saturday, Sunday or legal holiday.**

You can pay online at **xpressbillpay.com.**